

# LAW OFFICE OF MICHAEL E. DAVIS, LLC

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January 15, 2023

**VIA E-FILING PORTAL**

Division of Local Government  
Department of Local Affairs  
1313 Sherman Street, Room 521  
Denver, CO 80203

**VIA EMAIL (assessorefile@weldgov.com)**

Office of the Weld County Assessor  
1400 North 17th Avenue  
Greeley, CO 80631

**VIA EMAIL (weld-districts@weldgov.com)**

Office of the Weld County Clerk & Recorder  
1402 North 17th Avenue  
Greeley, CO 80631

**VIA EMAIL (treasurer@weldgov.com)**

Weld County Treasurer and Public Trustee  
P.O. Box 458  
Greeley, CO 80632

**VIA EMAIL (kford@weldgov.com)**

Weld County Board of County Commissioners  
P.O. Box 758  
Greeley, CO 80632

**VIA EMAIL (hmeierkort@lochbuie.org)**

Board of Trustees of the Town  
Town of Lochbuie  
703 Weld CR 37  
Lochbuie, CO 80603

**RE: 2023 Transparency Notice**  
The Highlands Metropolitan District No. 3

To Whom It May Concern:

Pursuant to §§ 32-1-809 and 32-1-104(2), C.R.S., special districts must file a transparency notice with the Division of Local Government, County Assessor, County Clerk & Recorder, County Treasurer, Board of County Commissioners, and governing body of any municipality in which the District is located on or before January 15, of each year. As such, please see the enclosed transparency notice for the district listed below:

The Highlands Metropolitan District No. 3

Should you have further questions or for additional information, please contact our office.

Very truly yours,  
LAW OFFICE OF MICHAEL E. DAVIS, LLC

Enclosure

**2023 SPECIAL DISTRICT  
“TRANSPARENCY NOTICE”**

*Notice to Electors 32-1-809 C.R.S.*

**Legal Name of**

**Special District:** The Highlands Metropolitan District No. 3

This information must be provided<sup>1</sup> annually to the eligible electors of the district between November 16 and January 15.

Address and telephone number of district’s principal business office	1151 Eagle Drive, Suite 366, Loveland, CO 80537 720-279-4242
Name and telephone number of manager or other primary contact person for district	Michael E. Davis, Esq. 720-279-4242
Time and place designated for regular board meetings [per C.R.S. 32-1-903]	Fourth Tuesday of February, May, August and November at 11:30 AM at 8390 E Crescent Parkway, Suite 300, Greenwood Village, CO 80111
Posting place designated for meeting notice [per C.R.S. 24-6-402(2)(c)]	A telephone pole location on the north side of County Road 4 approximately 4,000 feet west of the intersection of County 37 and County 4 (where white fencing starts near an above ground natural gas line)

Names and Contact Information for Board Members  <i>Check applicable boxes for a Board Member whose seat will be on the ballot at the May 2023 election.</i>	(1) Board Chair Name: Robert A. Lembke Contact Info: 1151 Eagle Drive, Suite 366, Loveland, CO 80537 <input type="checkbox"/> This office included on next regular election ballot for a <input type="checkbox"/> Two-year term <input type="checkbox"/> Four-year term	(2) Name: Ronald E. von Lembke Contact Info: 1151 Eagle Drive, Suite 366, Loveland, CO 80537 <input type="checkbox"/> This office included on next regular election ballot for a <input type="checkbox"/> Two-year term <input type="checkbox"/> Four-year term
	(3) Name: Joshua Shipman Contact Info: 1151 Eagle Drive, Suite 366, Loveland, CO 80537 <input type="checkbox"/> This office included on next regular election ballot for a <input type="checkbox"/> Two-year term <input type="checkbox"/> Four-year term	(4) Name: Jason VonLembke Contact Info: 1151 Eagle Drive, Suite 366, Loveland, CO 80537 <input checked="" type="checkbox"/> This office included on next regular election ballot for a <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term
	(5) Name: James Korpall Contact Info: 1151 Eagle Drive, Suite 366, Loveland, CO 80537 <input checked="" type="checkbox"/> This office included on next regular election ballot for a <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term	
For seven-member boards:	(6) Name: Contact Info: <input type="checkbox"/> This office included on next regular election ballot for a <input type="checkbox"/> Two-year term <input type="checkbox"/> Four-year term	(7) Name: Contact Info: <input type="checkbox"/> This office included on next regular election ballot for a <input type="checkbox"/> Two-year term <input type="checkbox"/> Four-year term

Date of next regular election	May 2, 2023
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Self-nomination forms to be a candidate for district board member may be obtained from and should be returned to the Designated Election Official (or Board Chair or Secretary if no DEO). [per C.R.S. 1-13.5-303]

Self-nomination forms for the next regular election must be received by the district by:

**February 24, 2023 no later than 5:00 PM.**

Applications for absentee voting or for permanent absentee voter status are available from and must be returned to the Designated Election Official. [per C.R.S. 1-13.5-1003]

Designated Election Official: Michael Davis  
Contact Address: 1151 Eagle Drive, Suite 366, Loveland, CO 80537  
Contact phone: 720-279-4242

District election results will be posted on these websites:	Department of Local Affairs <a href="https://dola.colorado.gov/lgis">https://dola.colorado.gov/lgis</a>
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District Mill Levy	1.25 mills to be collected in 2023.
Total ad valorem tax revenue received in the previous year (note if unaudited or otherwise incomplete)	\$ <u>1</u> Unaudited _____

File copy of this Notice with:

- Clerk and Recorder of each county in which the district is wholly or partially located
- Assessor of each county in which the district is wholly or partially located
- Treasurer of each county in which the district is wholly or partially located
- Board of commissioners of each county in which the district is wholly or partially located
- Governing body of any municipality in which the district is wholly located
- Division of Local Government
- District's principal business office where it shall be available for public inspection

<sup>1</sup>Notice must be provided in one or more of the following manners:

- a) Mail notice separately to each household where one or more eligible electors of the special district resides (Note: Districts with overlapping boundaries may combine mailed notices, so long as the information regarding each district is separately displayed and identified);
- a) Include notice as a prominent part of a newsletter, annual report, billing insert, billing statement, letter, voter information card or other Notice of election, or other informational mailing sent by the district to the eligible electors;
- b) Post notice on district's official website (Note: You must also provide the Division of Local Government (<http://www.colorado.gov/dola>) with the address of your district's website to establish a link on the DLG's site. Please use our Contact Update form available on our website or by request.);
- c) Post notice on website of the Special District Association of Colorado ([www.sdaco.org](http://www.sdaco.org)) (Note: Your district must be an SDA member. Send notice to SDA by mail or electronic transmission); or
- d) For a special district with less than one thousand eligible electors that is wholly located within a county with a population of less than thirty thousand, posting the notice in at least three public places within the limits of the special district and, in addition, posting a notice in the office of the county clerk and recorder of the county in which the special district is located. Such notices shall remain posted until the Tuesday succeeding the first Monday of the following May.